



Office of Purchasing

October 7, 2014

Supplemental Letter for FY 2014 Annual HUB Report – Agency 742

This supplement to our Annual Historically Underutilized Business Report for fiscal year 2014 has been prepared to provide a broader, more comprehensive representation of The University of Texas of the Permian Basins efforts in its attempt to reach the Good Faith goals set by the state.

The University of Texas of the Permian Basin (UTPB) entered into a contract for electricity supply and services with a beginning date of December 1, 2011 with the Texas General Land Office. Cavallo Energy Texas (Cavallo), the sub-contractor on this contract, was then a Texas State Certified Historically Underutilized Business (HUB).

Though Cavallo has been acquired and is no longer a HUB, the power for UTPB was purchased by GLO from Cavallo on November 17, 2011 and May 31, 2012 while Cavallo was a Certified HUB. GLO has delivered that power to UTPB during this reporting period of March 1, 2014 through August 31, 2014. During this reporting period, UTPB paid \$725,648.87 for this contract of which \$548,744.35, is for energy and ancillary services that was purchased from Cavallo on November 17, 2011 and May 31, 2012, by GLO (the prime) and delivered to UT Tyler during the period.

As an institution of higher education, the University expends funds for unique or proprietary equipment and commodities where there are no Historically Underutilized Business vendors available. Some of these areas include biology equipment, software, software licensing, telephone equipment and maintenance. These payments are designated as "HUB non-available" payments and totaled 265,455.37 for the year-to-date. Additionally, we are able to account for over \$76,970.81 in expenditures with known minority/women owned non-certified vendors. We are currently working to certify these vendors

The University coordinated and/or participated in the following outreach activities during the annual FY 2014:

- Memberships in local Chambers and Commerce, Hispanic Chambers of Commerce in Midland and Odessa, and the Black Chamber of Commerce of Odessa.
- Involvement and regional business groups and ongoing networking with other state agencies
- Held two Purchasing 101 and HUB training July 16 and July 23, 2014 presented by Narita Holmes
- Participated in How to do Business with different Entities sponsored by The Hispanic Chamber of Commerce and TAMACC held June 13, 2014 at Elegante in Odessa, Texas

Respectfully submitted,

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